



**FRIENDS OF THE  
W.K. SANFORD COLONIE  
TOWN LIBRARY MEETING MINUTES  
JULY 10, 2018 – 6:30 PM**

**ATTENDING**

Annette Argyros, Berneata Bargar, Maryann Brennan, Terry Cosgrove, Donna Cramer-Sharer, Dave Ferrill, Jan Hagen, Becky Klope, Carmen Lookshire, Leslye Milos, Linda Murphy, Sharon Parkis, Jennifer Soucy, Evelyn Neale, Carmen Lookshire, and Claudia Thornton.

**INTRODUCTIONS**

The meeting began with general introductions.

Minutes from the previous meeting (June 12, 2018) were approved as corrected and ready to post on the Friends web page.

**LIBRARY REPORT**

Evelyn Neale reported:

- The book drop has arrived. It is still locked, but it is expected to be open tomorrow. There were a couple of nicks during travel. There are two blank panels for logos.
- The construction is going very well. Plumbing will be worked on this week. The new women's bathroom will be first. It will be located where Circulation used to be. When the new one is open, the older two will be closed. Contractors are working hard to keep noise down and cleaning up after themselves.

## **LIBRARY BOARD REPORT**

Donna Cramer-Sharer reported:

- The Board will not meet over the summer. The next meeting is September 26. There will be further review of their bylaws.

## **TREASURER'S REPORT**

Leslye Milos reported:

- The Friends account balance is \$50,378.53, after deposits totalling \$1,140.92 and expenses of \$794.28.
- Leslye reported that the Book Nook at the Crossings has raised \$2,325.85 so far this season.

## **REQUESTS**

- Sharon Parkis is the facilitator of the Library's mystery/suspense book group, a group of about 30 participants. Normally, for the selected book, many copies can be borrowed through the inter-library system. In this case, for the book selected "Doorway to Murder", there is only one book available in the system. The author will be speaking to the group, free of charge, and will offer copies of her book at a reduced rate of \$10. Because this is a unique situation, Sharon is requesting the Friends provide \$5 toward each book for a total of \$150. Berneata Bargar made a motion that the Friends provide the \$150; it was seconded by Terry Cosgrove; the motion was carried and approved.

## **WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E- NEWSLETTER**

- Nothing new to report.

## **BYLAWS**

- Jan requested that other acting officers respond via email, indicating which set of bylaws is preferred to be used as a template for our own.
- Becky reported there are approximately 130 paid active members this year.

- Our revised bylaws need to be ready for our annual meeting to be held in October.

## **BOOK NOOK**

- Richard Friedman is the organizer/scheduler.
- Comments have been mostly positive about all books being \$1. The Library is also charging \$1 for all of its used books/media.
- It was suggested that the Donation Jar be placed right next to the cash register area; often someone will throw their change from their purchase in the jar.
- The Book Nook is not open on Thursday evenings. It has been difficult to get staff, and there aren't many customers.
- Lucretia and Jan reorganized a couple of sections and cleaned out books this week.
- Peggy has been able to sell books on Amazon, and \$107 was raised.

## **SUMMER BREAKFAST/LUNCH PROGRAM (YOUTH SERVICES)**

- Breakfast (9:30-10:15) and lunch (12:30-1:30) meals are provided through August 16 on Tuesdays, Wednesdays and Thursdays at the Crossings.
- So far, there have been 16 breakfasts and 20 lunches handed out. Evelyn reported there are posted signs in strategic places that "kids eat free."
- The program has had a good number of volunteers to hand out the meals. To volunteer, check in at the Library's Children's Desk. Volunteers should arrive a half-hour early and plan to be there 15 minutes after the meal close for cleanup.
- It was reported that there have been 8,000 shares of this information on Facebook.

## **MISCELLANEOUS**

- Jen Soucy reported on a new software photo editor application called “Canva.” It is used to create posters. It is available free for 501c3 organizations. The Friends group is eligible for the free software. It was agreed it would be very helpful to both the Friends and the Library staff.
- It was announced that Carmen Lookshire provides vocal performances, and she donates some of the proceeds back to the Friends. Carmen was a guest at the meeting. Discussions were held that perhaps Carmen could be used at some future Friends entertainment events.

Meeting was adjourned at 7:30 PM.

**Next meeting: August 14, 2018 at 6:30 PM**