



**FRIENDS OF THE
W.K. SANFORD COLONIE
TOWN LIBRARY MEETING MINUTES
SEPTEMBER 11, 2018 – 6:30 PM**

ATTENDING

Annette Argyros, Edye Benson, Jan Hagen, Becky Klope, Louise McColgin, Leslye Milos, Jennifer Soucy, and Claudia Thornton.

INTRODUCTIONS

The meeting began with general introductions. Minutes from the previous meeting (August 14, 2018) were approved and are ready to post on the Friends web page.

LIBRARY REPORT

Jennifer Soucy reported:

- The groundbreaking was held this afternoon at the Library, with many staff, board members, political leaders and Friends present.
- The project is starting with the front of the Library. The back sidewalks are being made ready to use as an entrance through the Stedman Room.
- The first phase is scheduled for December completion.
- The sign in front of the Library is working well.
- The book drop has also been well received.

TREASURER'S REPORT

Leslye Milos reported:

- The Friends account balance is \$52,748.71, after deposits for the month totalling \$1,152.15 and expenses of \$297.51.

REQUESTS

- There are no requests at this time.

WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E- NEWSLETTER

- Nothing new to report. Last month's Minutes will be posted.

BOOK NOOK

- Earnings for this season, to date, are \$4,623.60.
- The Book Nook will be open for the Harvest Fest at the Crossings on September 16.
- The last Book Nook date is September 29.

ANNUAL MEETING - OCTOBER 9, 2018 at 6:30PM

- The Friends need to elect officers. A committee must determine and present the slate of officers. Jan will handle this task.
- A notice must be sent via email to the 136 active members; this notice will include the proposed ByLaws, and a slate of candidates for office.
- This notice must also be posted on the Friends web page two weeks before the meeting. The slate of officers must also be posted.
- At the Annual Meeting, the Annual Report will be presented including an overview of Friends activities, financial report and the election of officers. The proposed amendments to the by-laws will be presented for approval.
- Simple refreshments should be coordinated for the meeting.

FUNDRAISING

- Claudia presented a draft 2018 appeal letter. Discussion was held regarding who will receive the letter this year. Becky will supply the list.
- Edye researched the Hoffman Car Wash fundraising opportunity. It seems fairly simple, and a motion was made and carried, that the Friends will purchase both \$10 and \$27 tickets to sell. These tickets can be purchased over more than one event.
- The car wash tickets will be sold during Friends of the Library Week October 21-27. Jen will research the best times for Friends to staff a table to sell tickets (focused around Library events).
- A volunteer schedule will be needed for October 21-27 to staff the Friends table.
- After much discussion, it was decided to postpone the Carmen Lookshire performance.

UPCOMING EVENTS

- A small Book Sale will be held on December 9 from 1-5pm.
- Lucretia, Jan and Edye will work on the organization of this book sale.

Meeting was adjourned at 7:55 PM.

Next meeting: October 9, 2018 at 6:30 PM