



**FRIENDS OF THE
W.K. SANFORD COLONIE
TOWN LIBRARY MEETING MINUTES
AUGUST 14, 2018 – 6:30 PM**

ATTENDING

Edye Benson, Laura Fantauzzi, Jan Hagen, Becky Klope, Leslye Milos, Jennifer Soucy, and Claudia Thornton.

INTRODUCTIONS

The meeting began with general introductions. Minutes from the previous meeting (July 10, 2018) were approved and ready to post on the Friends web page.

LIBRARY REPORT

Jennifer Soucy reported:

- Progress made on ceilings, lighting, and waiting for sprinklers/plans to be approved.
- Summer Reading Program is ending. Both adult and children programs were successful. There will be at Talent Show at the Pruyn House. The Paint & Sip seminar went well as did the Pizza Party/Movie.

TREASURER'S REPORT

Leslye Milos reported:

- The Friends account balance is \$51,894.07, after deposits totalling \$2,221.23 and expenses of \$705.69.

REQUESTS

- There are no requests at this time.

WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E- NEWSLETTER

- Nothing new to report. Last month's Minutes were posted.

FUNDRAISING

- A fundraising committee is needed. Jan has been doing most of the planning, but more volunteers are needed.
- Jan presented a proposed planning schedule.
- Jen suggested that turkey cut-outs be sold at the Circulation Desk for \$5 each, with the theme "Thankful for our library." These will also be sold by the Friends.
- The only date available for a craft fair/book fair is December 9, 1:00-5:00. This will be a small book fair, selling only fiction, mysteries and children's books. Per Jan, there may be a call-out for book donations in early October. Carts are easier to maneuver for the sale of the books. Edye will help with the table outside the Stedman Room. Will need volunteers to work the sales table.
- A Paint & Sip session sponsored by the Friends was discussed. After considering the costs, it was determined this would not raise any significant funds.
- It was decided to hold another Annual Appeal, perhaps mid-November or early December. Claudia will draft an appeal letter which will be posted on the web site. Contracting out for the envelope stuffing is costly. The Friends may send to Friends, Colonie businesses and (after Jen has researched) library patron households. Volunteers will be needed when we're ready to stuff envelopes. Last year, the volunteers were plentiful enough and were happy to participate.

BOOK NOOK

- Book Nook will conclude September 29. Raised so far: \$3,594.60.
- Two teen volunteers usually work each two-hour shift. It was decided that one teen volunteer per shift will be adequate.

UPCOMING EVENTS

- The Friends Annual Meeting will be held October 9, and we need a bigger space. If there are no larger rooms available, it will be held in our usual meeting area. A meeting notice must appear on the Friends' website.
- October 21-28 is Friends of the Library Week. The Friends tri-fold will be set up. Perhaps the Friends could offer cookies, and Friends will staff the table at certain times to sell Hoffman car wash tickets. Jen will determine the busiest hours. Friends member registration forms will be available.
- A suggestion was made that the Friends sell Hoffman car wash tickets. Costs would be \$27 for a full car wash and \$10 for an exterior wash. These could be sold in October and again in April. Edye will do further research on the Hoffman Car Wash website. This would be great to offer as a stocking stuffer.
- Possible events for October 26-27 were discussed. If Carmen Lookshire is available, perhaps she could perform Friday, October 26, or Saturday, October 27. Becky will check with Carmen on details.

Meeting was adjourned at 7:25 PM.

Next meeting: September 11, 2018 at 6:30 PM